



BRIAN K. FORD
Chief Probation Officer

ALAMEDA COUNTY PROBATION DEPARTMENT

P.O. Box 2059
1111 Jackson Street
Oakland, CA 94604-2059

April 10, 2026

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, CA 94612-4305

SUBJECT: APPROVE A FIFTH AMENDMENT TO EXTEND AND INCREASE THE CONTRACT WITH ROOTS COMMUNITY HEALTH CENTER, PROCUREMENT CONTRACT NO. 20501; AMOUNT: \$554,529

Dear Board Members:

RECOMMENDATIONS:

- A. Approve a Fifth Amendment to Standard Services Agreement (Procurement Contract No. 20501) with Roots Community Health Center (Principal: Noha Aboelata; Location: Oakland) to continue providing transportation services for individuals being released from Santa Rita Jail via the Safe Landing Center, extending the current term of 6/1/21 12/31/25, by one year, to a retroactive term ending 12/31/26, and increasing the total contract amount from \$2,122,739 to \$2,677,268 (\$554,529 increase); and
- B. Adopt a Resolution to waive the County's competitive bid requirement for Roots Community Health Center, with respect to this contract.

DISCUSSION/SUMMARY:

On May 25, 2021, your Board approved (Item No. 30) a one-year contract with Roots Community Health Center (Roots) to provide transportation and support services via the Safe Landing Center for individuals being released from Santa Rita Jail in the amount of \$450,000. Subsequently, on May 24, 2022, your Board approved (Item No. 54) a first amendment to extend the contract through May 31, 2023 and increased the contract amount to \$733,717. On June 6, 2023, your Board approved (Item No. 88) a second amendment to extend the contract through December 31, 2023 and increased the contract amount to \$1,042,739. On January 9, 2024, your Board approved (Item No. 36) a third amendment to extend the contract through December 31, 2024 and increased the contract amount to \$1,582,739. On December 17, 2024, your Board approved (Item No. 43) a

fourth amendment to extend the contract through December 31, 2025 and increased the contract amount to \$2,122,739.

Roots provides support to clients upon release from Santa Rita Jail through the Safe Landing Center by enabling calls to family members, connecting them with services and assisting with reentry case management. This contract enhances these services by providing a transportation shuttle bus and additional support services for eligible clients.

Since beginning operations on October 20, 2021, the Safe Landing shuttle bus has serviced over 20,600 riders. The Safe Landing shuttle bus operates from 8:00 a.m. until 12:00 midnight, Monday through Saturday, with the most ridership on Tuesday through Thursday from 7:00 p.m. – 11:00 p.m. Roots operates a consistent schedule with drop off/pick up locations at Dublin Bay Area Rapid Transit (BART), Santa Rita Jail, and a daily trip to the Roots Community Health Center's Oakland office near a major transit center. The ridership includes individuals released from Santa Rita Jail, individuals requiring transportation between BART and Santa Rita Jail, and family members visiting clients at Santa Rita Jail. In the last quarter of 2025 (October 2025 – December 2025), the Safe Landing shuttle bus served 1,758 individual riders.

This service is a client's first connection with trauma-responsive care upon release from Santa Rita Jail. In addition to direct transportation to designated locations, Roots provides clients with food and water, clothing, hygiene kits, and transportation tickets to continue to their next destination. The shuttle drivers are community members and are trained to engage with the riders.

On November 17, 2025, the Community Corrections Partnership Executive Committee (CCPEC) approved Assembly Bill 109 (AB 109) funding to authorize the Alameda County Probation Department (ACPD) to amend this contract. The amendment will allow Roots to continue providing essential transition support and transportation services to men and women who are released from Santa Rita Jail with limited or no resources. This service is one way to immediately connect with individuals, add comfort and support, and welcome the formerly incarcerated back into the community. Additionally, it benefits public safety by minimizing loitering in the parking lot and the need to seek other means to leave the area.

The contract amendment allows for this extension and increase by mutual agreement and ensures continuity of services. The retroactive request is due to the contract amendment negotiations taking longer than anticipated. ACPD will proactively monitor contracts to prevent similar delays in the future.

SELECTION CRITERIA/PROCESS:

ACPD worked with the General Services Agency – Procurement to develop and release an RFP in February 2019 for transportation services and resulted in one bid response. The price quoted in this bid response was significantly high for transportation services. Subsequently, ACPD cancelled the RFP as it was not in the best interest of the County.

In June 2019, ACPD conducted a listening session to hear from the community and explore options for transportation services. ACPD determined that the Safe Landing Center at Santa Rita Jail met the needs for these services. Roots was selected for this contract because this organization is already in contract with Alameda County Behavioral Health to provide Safe Landing Services at Santa Rita Jail. ACPD supports transportation shuttle services and can extend service hours at the Safe Landing Center if necessary. Roots has a depth of experience in developing and implementing peer driven programs to formerly incarcerated individuals and is the only known provider that has ownership of a converted mobile bus that is customized to meet the health and safety requirements of the program.

Roots Community Health Center is a certified Small Local and Emerging Business (Certified Small/Emerging: 13-00111; Expiration: 9/30/27).

FINANCING:

Funding for this contract amendment of \$554,529, was approved by the CCPEC, under Fiscal Year (FY) 2025-26 AB 109 Allocation – Transportation Services category. The funding is within the AB 109 CBO appropriation and is included in the ACPD FY 2025-26 Approved Budget. There will be no impact to net County cost as a result of approving the above recommendations.

VISION 2036 GOAL:

The transportation and support services meet the County's 10X goal pathways of a **Crime Free County** in support of the County's shared visions of a **Thriving & Resilient Population** and **Safe & Livable Communities**.

Respectfully submitted,



Brian K. Ford
Chief Probation Officer and CCPEC Chair

BKF;gt;lm



FIFTH AMENDMENT TO STANDARD SERVICES AGREEMENT

This Fifth Amendment to Agreement ("Fifth Amendment") is made by the County of Alameda ("County") and Roots Community Health Center ("Contractor") with respect to that certain agreement entered by them on May 25, 2021 and that certain First Amendment to Agreement (May 24, 2022), Second Amendment to Agreement (June 6, 2023), Third Amendment to Agreement (January 17, 2024), and Fourth Amendment to Agreement (December 23, 2024), (collectively referred to herein as the "Agreement") pursuant to which Contractor provides transportation and support services to County.

County and Contractor, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

1. Except as otherwise stated in this Fifth Amendment, the terms and provisions of this Fifth Amendment will be effective as of the date this Fifth Amendment is executed by the County.
2. The term of the Agreement is currently scheduled to expire on December 31, 2025. As of the Fifth Amendment will be effective as of the date this Fifth Amendment is executed by the County, the term of the Agreement is extended through December 31, 2026.
3. In consideration for Contractor's additional services, the County shall pay Contractor in an additional amount not to exceed Five Hundred and Fifty-Four Thousand Five Hundred and Twenty-nine dollars (\$554,529). As a result of these additional services, the not to exceed amount has increased from Two Million One hundred Twenty-Two Thousand Seven Hundred and Thirty-Nine dollars (\$2,122,739) to Two Million Six hundred Seventy-Seven Thousand Two Hundred and Sixty-Eight dollars (\$2,677,268) over the term of the Agreement and any amendments.
4. Paragraph 20 of the Standard Services Agreement has been amended by changing the shall not exceed amount in the last sentence from \$2,122,739 to \$2,677,268.
5. The attached Exhibit A-5, Specifications, is incorporated into this Agreement by this reference.
6. The attached Exhibit B-5, Payment Terms, is incorporated into this Agreement by this reference.
7. Item 8 and Item 20 are amended to replace references to "Exhibit B, Exhibit B-2, Exhibit B-3, and Exhibit B-4" with "Exhibit B, Exhibit B-2, Exhibit B-3, Exhibit B-4, and Exhibit B-5".

8. Item 35, Extension is amended and replaced by the following:

35. EXTENSION: This agreement may be extended for up to six years from the original contract start date by mutual agreement of the County and the Contractor.

9. Attached hereto is Exhibit D-5, *a current* Debarment and Suspension Certificate executed by Contractor.
10. Attached hereto is Exhibit F-5, *THE IRAN CONTRACTING ACT (ICA) OF 2010* For Procurements of \$1,000,000 statement executed by Contractor.
11. Except as expressly modified by this Fifth Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Fifth Amendment.

COUNTY OF ALAMEDA

ROOTS COMMUNITY HEALTH CENTER

By: David G. Haubert
Signature

Signed by:
By: [Signature]
Signature

Name: David Haubert
(Printed)

Name: Dr. Noha Aboelata
(Printed)

Title: President of the Board of Supervisors

Title: Chief Executive Officer

Date: 5/19/26

Date: 4/8/2026

Approved as to Form:
Andrea L. Weddle, Interim County Counsel

Signed by:
By: K. Joon Oh
K. Joon Oh, Deputy County Counsel

By signing above, signatory warrants and represents that he/she executed this Fifth Amendment in his/her authorized capacity and that by his/her signature on this Fifth Amendment, he/she or the entity upon behalf of which he/she acted, executed this Fifth Amendment.



EXHIBIT A-5

SPECIFICATIONS

I. DEFINITION OF SERVICES

- A. Contractor shall provide Safe Landing Transportation Services, meeting the requirements of this Agreement, including this Exhibit A, consisting of the following:
1. This Exhibit A has been drafted to include the requirements contained in the proposal response of Contractor (Response) and additional services that the County obtained through negotiations, if any.
 2. The approval of County to a requested change shall not release Contractor from its obligations under this Agreement.

II. PROJECT TEAM

- A. Contractor project team will consist of the following Key Personnel, as applicable during the contract term:

Name	Title	Telephone	Email Address
Dr. Noha Aboelata	Chief Executive Officer	510-394-0220	drnoha@rootscommunityhealth.org
Aquil Naji	Chief Operations Officer	510-560-5645	aquil@rootscommunityhealth.org
Keona Percelle-Roos	Director of Operations & Workforce Administration	510-938-7578	keona@rootscommunityhealth.org

1. Contractor agrees that it shall not transfer or reassign the individuals identified above as Key Personnel or substitute subcontractors without the express written agreement of County, which agreement shall not be unreasonably withheld. Should such individual or individuals in the employ of Contractor no longer be employed by Contractor during the term of this Agreement, Contractor shall make a good faith effort to present to County an individual with greater or equal qualifications as a replacement subject to County's approval, which approval shall not be unreasonably withheld.

2. The approval of County to a requested change shall not release Contractor from its obligations under this Agreement.

III. TRANSPORTATION SERVICES

- A. Contractor shall provide shuttle bus transportation services to adults released from Santa Rita Jail who are in need of transportation services.
- B. Contractor shall provide shuttle bus transportation services Monday - Saturday from 8:00 a.m. to 12:00 midnight (depending on the needs of the Department and agreed upon by the Contractor).
- C. Shuttle Route
 1. Monday – Thursday, and Saturdays: From 8:00 a.m. to 12:00 midnight, one trip to Eastmont Transit Center in Oakland, CA once per shift.
 2. Friday: From 8:00 a.m. to 12:00 midnight, one trip to Eastmont Transit Center in Oakland, CA at mid-day and second trip to Eastmont Transit Center after 8:00 p.m.
- D. The shuttle bus shall be serviced on Sundays.
- E. Any changes in the shuttle service schedule must be pre-approved by the Alameda County Probation Department (ACPD).
- F. The Transport Specialist shall serve as driver for the vehicle to transport clients from SRJ parking lot to Dublin BART station and to Oakland once per shift (at shift change).
- G. Contractor will immediately report any accident and incident occurring during the contracted service hours to the designated ACPD representative.

H. Deliverables

1. *Activity Reports:* Contractor shall submit on a monthly basis an activity report, with their invoice of the following month which contains the following details:
 - a. Number of passengers per hour;
 - b. Number of self-identified probation clients; and
 - c. Total mileage driven per route.
2. *Maintenance logs:* Contractor shall submit on a monthly basis a maintenance log showing that all shuttle buses are maintaining its maintenance regulations with their invoice of the following month. The report shall contain the following details:
 - a. Service summary; and
 - b. Details of any incidents.

IV. GENERAL REQUIREMENTS

A. Funding Acknowledgments

1. Contractor shall ensure all written materials, publications, electronic media which are produced with funds from this contract and/or will include a funding acknowledgment statement in the form of a sentence under a separate heading entitled "Funding" directly after your acknowledgements.
2. The funding agency should be written out in full, an approved logo attached followed by the contract number in square brackets. All written materials, publications, electronic media which include the funding statement and logo shall be submitted to the funding agency prior to mass production. Please see following example of a funding statement:

This work was supported by the Alameda County Probation Department, ABJ09 Direct Services - Safe Landing Center and Transportation Services [Procurement Contract No. 20501]

B. Corrective Action Plan (CAP)

1. The County is interested in providing the best quality service in a complete and timely manner to the target population who will become participants of a Contractor's program. To help ensure this level of service, any Contractor who falls below an acceptable level of service, as solely determined by the County, may be placed on a Corrective Action Plan (CAP) by the ACPD Contract Manager. The CAP will include, at minimum, an outline of the corrective actions, a timeline illustrating when these actions will occur, and any additional information that may be requested by the Contract Manager.

C. Agreement Expiration and Transition

1. ACPD shall provide the Contractor with written notice at least ninety (90) days prior to the expiration of this Agreement. Such notice shall inform the Contractor that the Agreement is approaching its expiration. Transition and close-out requirements, if any, will be communicated to the Contractor when such details become available.



EXHIBIT B-5

PAYMENT TERMS

- County will use its reasonable efforts to make payment to Contractor upon successful completion and acceptance of the following services listed within thirty (30) days upon receipt, review, and approval of invoice and any backup documentation requested by the County.

Roots Safe Landing Shuttle Transportation Budget				
Salaries	June 1, 2021 - December 31, 2025	January 1, 2026 - December 31, 2026	Total Budget June 1, 2021 - December 31, 2026	Description
Transport Specialists (4)	\$ 729,288.17	\$243,101.00	\$972,389.17	Full-Time driver, adjusted to actual living wage rate and holiday pay
Operations Specialist	\$ 169,271.99	\$13,469.00	\$182,740.99	Operation support (Vehicle cleaning and minor maintenance)
Fleet Manager/Safety and Compliance Manager	\$ 168,577.90		\$168,577.90	Compliance & support to drivers and vehicle operations
Workforce Evaluator	\$ 62,833.06	\$18,500.00	\$81,333.06	Data collection and service evaluation
Operations Manager		\$28,350.00	\$28,350.00	Oversight to drivers and program operations
Staff Subtotal	\$ 1,129,971.12	\$303,420.00	\$1,433,391.12	Total Wages
Fringe Benefits @27%	\$ 282,492.78	\$81,923.50	\$364,416.28	27% of Wages to cover Fringe benefits
Total Personnel and Benefits	\$ 1,412,463.90	\$ 385,343.50	\$ 1,797,807.40	Total Wages & Benefits
Driver compartment barrier	\$ 1,470.98		\$1,470.98	
Vehicle Operating Costs	\$ 184,549.68		\$184,549.68	Vehicle costs, including usage, fuel and maintenance
Personal Protective Equipment	\$ 24,476.16	\$2,500.00	\$26,976.16	Gloves, masks and Driver safety barrier installation for Covid 19 prevention
Cleaning Supplies	\$ 22,891.03		\$22,891.03	Cleaning solutions for daily cleaning
Transportation Vouchers	\$ 22,690.50	\$25,000.00	\$47,690.50	Clipper cards for distribution to riders

Client Engagement Incentives	\$ 47,244.43	\$57,803.50	\$105,047.93	Incentive items to include Care Kits/Clothing
Telecommunications	\$ 23,708.21	\$4,412.00	\$28,120.21	Cost of cellphones and hotspot services
Insurance	\$ 76,303.46	\$7,140.00	\$83,443.46	Allocated insurance cost for Shuttle.
Snacks	\$ 15,667.65		\$15,667.65	Snacks for riders
Program Outreach Supplies	\$ 14,394.00		\$14,394.00	Engagement supplies
Subtotal Program Costs	\$ 433,396.10	\$96,855.50	\$ 530,251.60	
Direct Costs (Personnel and Program)	\$ 1,845,860.00	\$482,199.00	\$2,328,059.00	
Indirect Costs@15%	\$ 276,879.00	\$72,330.00	\$349,209.00	
Grand Total:	\$ 2,122,739.00	\$554,529.00	\$ 2,677,268.00	Total Program Request

2. Except as expressly modified by this Exhibit B-5, all of the terms and conditions of the original Exhibit B - Payment Terms, Exhibit B-2, Exhibit B-3, and Exhibit B-4 are and remain in full force and effect.
3. Total payment under the terms of this Agreement will not exceed the total amount of \$2,662,739. This cost includes all taxes and all other charges.



EXHIBIT D-5

**COUNTY OF ALAMEDA
DEBARMENT AND SUSPENSION CERTIFICATION**

(Applicable to all agreements funded in part or whole with federal funds and contracts over \$25,000).

The Contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

☐ Check if continued on the attached page.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Amendment to the Standard Services Agreement. Signing the Amendment to Standard Services Agreement on the signature portion thereof shall also constitute the signature of this Certification.

CONTRACTOR (COMPANY): Roots Community Health Center

NAME/TITLE OF AUTHORIZED SIGNER: Dr. Noha Aboelata/ Chief Executive Officer

SIGNATURE:  **DATE:** 4/8/2026



EXHIBIT F-5

COUNTY OF ALAMEDA
THE IRAN CONTRACTING ACT (ICA) OF 2010
For Procurements of \$1,000,000 or more

The California Legislature adopted the Iran Contracting Act (ICA) to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The ICA prohibits persons engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A person who “engages in investment activities in Iran” is defined in either of two ways:

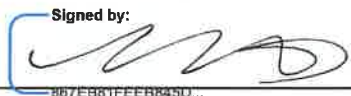
1. The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. The person is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2201(b) as a person engaging in the investment activities described in paragraph 1 above.

By signing below, I hereby certify that as of the time of bidding or proposing for a new contract or renewal of an existing contract, neither I nor the company I own or work for are identified on the DGS list of ineligible persons and neither I nor the company I own or work for are engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

If either I or the company I own or work for are ineligible to bid or submit a proposal or to renew a contract, but I believe I or it qualifies for an exception listed in PCC § 2202(c), I have described in detail the nature of the exception: _____

CONTRACTOR (COMPANY): Roots Community Health Center

NAME/TITLE OF AUTHORIZED SIGNER: Dr. Noha Aboelata/ Chief Executive Officer

SIGNATURE:  **DATE:** 4/8/2026

Signed by: 887E981FEEB849D...

**A RESOLUTION AUTHORIZING THE WAIVER OF THE COUNTY'S PURCHASING
PROCEDURES FOR TRANSPORTATION SERVICES AT SANTA RITA JAIL VIA
THE SAFE LANDING CENTER**

RESOLUTION NUMBER R-2026 - 243

WHEREAS, the Board of Supervisors (Board) previously approved a contract with Roots Community Health Center (Roots) on May 25, 2021 (Item No. 30). On May 24, 2022, your Board approved (Item No. 54) a first amendment to extend the contract through May 31, 2023. On June 6, 2023, your Board approved (Item No. 88) a second amendment to extend the contract through December 31, 2023. On January 9, 2024, your Board approved (Item No. 36) a third amendment to extend the contract through December 31, 2024. On December 17, 2024, your Board approved (Item No. 43) a fourth amendment to extend the contract through December 31, 2025; and

WHEREAS, the previously approved contract provides transportation and support services for individuals being released from Santa Rita Jail from June 1, 2021, through December 31, 2025, for a total amount not to exceed \$2,122,739; and

WHEREAS, the Alameda County Probation Department (ACPD) would like to extend the contract through December 31, 2026, and increase the contract by \$554,529; and

WHEREAS, on November 17, 2025, the Community Corrections Partnership Executive Committee (CCPEC) approved an Agenda Item Request to use Assembly Bill (AB) 109 funding to extend this contract; and

WHEREAS, the cost of the extension with Roots will not exceed the CCPEC approved contract amount of \$2,677,268; and

WHEREAS, Transportation services were identified as a critical need for individuals being released from Santa Rita Jail to prevent immediate offenses; and

WHEREAS, Roots provides transportation services at the Safe Landing Center and has serviced over 20,600 riders. The transportation service operates from 8:00 a.m. until 12:00 midnight, Monday through Saturday. Roots operates a consistent schedule with drop off/pick up locations at Dublin Bay Area Rapid Transit (BART), Santa Rita Jail, and one daily trip to Roots Community Health Center's Oakland office near a major transit center; and

WHEREAS, ACPD in partnership with General Services Agency, previously released an RFP in February 2019 for transportation services and resulted in a one bid response. The price quoted in this bid response was significantly high for transportation services. Subsequently, ACPD cancelled the RFP as it was not in the best interest of the County. Through a listening session from the community and exploration of options, ACPD determined that the Safe Landing Center at Santa Rita jail meets the needs for transportation services. Roots Community Health Center was selected for this contract because this organization is already in contract with Alameda County Behavioral Health to provide Safe Landing Services at Santa Rita Jail. Roots has a depth of experience in developing and implementing peer driven programs to formerly incarcerated individuals and the only known provider that has ownership of a converted mobile bus that is customized to meet the health and safety requirements of the program; and

WHEREAS, the unique services provided by Roots address immediate transportation barriers for individuals released from Santa Rita Jail and connecting families.

WHEREAS, ACPD seeks your Board's approval to extend the existing contract with Roots to

provide a continuity of services while the CCPEC is exploring other transportation options; and

WHEREAS, Alameda County Administrative Code sections 4.12.010, 4.12.020, 4.12.070 require the solicitation of bids except in unusual cases where the Board of Supervisors ("Board") has, by resolution, found and determined the public interest would not be served by complying with the bid solicitation process; and

WHEREAS, Roots has the required expertise in understanding the specific needs of the individuals being released from Santa Rita Jail and the Board has determined that the public interest would not be served by requiring a bid solicitation process in this situation; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The findings stated in the recitals to this Resolution are restated in full and adopted by reference.
2. The requirements in Administrative Code Sections 4.12.010 to 4.12.020 for the solicitation of bids are hereby waived for the selection of Roots Community Health Center for its transportation and support services.

Adopted by the Board of Supervisors of the County of Alameda, State of California, on this date, 5/12/26, by the following called vote:

AYES: Supervisors Fortunato Bas, Márquez, Miley, Tam & President Haubert – 5

NOES: None

EXCUSED: None

President of the Board of Supervisors
County of Alameda, State of California

ATTEST:
Clerk of the Board of Supervisors
County of Alameda

Approved as to Form:
ANDREA L. WEDDLE, INTERIM COUNTY COUNSEL

Signed by:

By:
K. Joon Oh, Deputy County Counsel